

**Minutes of the meeting of Waverley Community Council held at the
Brearily Suite, AMP 5 October 2022 at 7pm**

Present: Cllrs Jamie Baggaley (chair) Paul Norton, Neil Adshead, Ali Lawson and Paul Keller. Also in attendance Rachel Graham, Clerk to the Council, Ward Councillor Firas Miro and PC Roy Percival from the British Transport Police.

	Item
	<p>Public Comments and Questions 15 minutes will be set aside for comments or questions from members of the public None in attendance</p>
1.	<p>Apologies and Reasons for Absence: a) To receive apologies for absence and approve reasons presented for absence. Resolved: Cllr Allen-Miah and Cllr Hoyland were absent. Apologies were received and accepted from Cllr Hoyland.</p>
2.	<p>Waverley Community Council Meetings a) To approve the minutes of the monthly meeting 7 September 2022. Resolved: The monthly minutes were confirmed as a true and accurate record.</p>
3.	<p>Exclusion of press and public: Further to the Public Bodies (Admission to Meetings) Act 1960 to consider the exclusion of the press and public from certain agenda items due to the confidential nature of the items to be discussed. None</p>
4.	<p>Declaration of Disclosable Pecuniary and Other Interests: a) To receive disclosures by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any personal interests – none disclosed b) To receive any requests for dispensations made by Councillors to take part in discussions and votes where they have declared disclosable pecuniary interests - No requests</p>
5.	<p>Matters Arising - Clerk reported that the revised introduction for residents was already in use and a Lloyds Bank access application had been received.</p>
6.	<p>Ward Councillor Reports a) Reports from RMBC Councillors Cllr Miro reported that the hotel building works were quite progressed, and the cycle track at the Waverley Park was complete. He also mentioned that school places were available in surrounding schools, and until funding was moved to WJA, it was unlikely that there would be any additional placements</p>
7.	<p>Ward Councillor attendance a) To discuss lack of attendance and engagement from Ward Councillors Resolved: Clerk to contact Labour and Liberal Democrat whips or group leaders.</p>
8.	<p>British Transport Police</p>

	<p>a) an introduction to their work in Waverley Roy Percival from the British Transport Police works on the issues of trespass, hare coursing and poaching on or near the trainline. Incidents can be reported to the BTP by text. Although there has been media attention about a Waverley train station the BTP have not been approached regarding this. The BTP can and does work closely with South Yorkshire Police. <i>7.22pm Cllr Lawson stepped out and back into the meeting</i></p>
9.	<p>Waverley Buds a) To receive an update on works None in attendance</p>
10.	<p>Waverley Events Team a) To receive an update on events None in attendance</p>
11.	<p>Finance Matters</p> <p>a) To agree to spend no more than £168 on the application for non-household water connection by Yorkshire Water. The Clerk explained the multi-step process and the costs. Resolved: An application cost of no more than £168 to Yorkshire Water is to be made</p> <p>b) To agree to the spend of £66 for the noticeboard planning application to RMBC Resolved: It was agreed that £66 can be spent on a planning application for two noticeboards</p> <p>c) To retrospectively agree £500 deposited on the noticeboard purchase The Clerk explained this ultimately did not occur Resolved: It was agreed that under s101 LGA 72 the Clerk could spend up to £500 as a deposit, if needed, on the noticeboard purchase using BACS, with design option one.</p> <p>d) To approve payment of invoices presented. Resolved: that the payment of all invoices is accepted</p> <p>e) To monitor the budget against income and expenditure The Clerk reported that approximately 36 per cent of budget has been spent after five months. There is now £60,080.59 in the current account (of which £2700 is the Ward fund contribution for the Garden, and £37,868 is tranche two of the precept from RMBC). There is now £43,105.19 in the UTB generic reserves account, as £65 in interest was received. Also £ 13,378.65 in the Lloyds Bank earmarked reserve account (of which £10,000 is earmarked for the Community Garden and the rest is the underspend on the VASS and interest). Resolved: the report was noted</p> <p>f) To approve the bank reconciliation to 30 September Resolved: that the bank reconciliation is accepted</p>

	<p>g) To receive an update on the External Audit The Clerk reported, that the External Auditor had no further questions, and the AGAR has been signed off and placed on the noticeboard and website. It has to remain in the latter format for 5 years. Resolved: the report was noted</p>
12.	<p>London Bridge a) To discuss actions and receive feedback Resolved: that the condolence letter sent to King Charles III be circulated</p>
13.	<p>Community Litter pick a) To discuss arrangements Resolved: the arrangements were discussed</p>
14.	<p>Traffic a) To receive an update on the Community Speed Watch, and members attending The Chair reported that a speed watch training session had occurred in September and the aim was to launch a community speed watch event in October. b) To receive an update on the VASS data Resolved: the Chair fed back on the VASS data, and agreed to provide a summary for the website.</p>
15.	<p>Community Centre update a) To receive an update on the Community Centre The Clerk reported that there was no update on planning application RB2021/0777. Also under delegated authority the Clerk directed WMA to appoint Kaizen as the mechanical and electrical consultants on the centre. Three quotes were sought, and only two were provided, with Kaizen being fractionally cheaper at £10,500 pre VAT</p>
16.	<p>Noticeboards a) To receive an update on the noticeboard project The Clerk reported that Harworth, Landtrust, Nurture and Noticeboard online have been kept in the loop with progress. It is unclear if planning permission is necessary and RMBC have been asked to clarify.</p>
17.	<p>Civility and respect project a) To discuss the funding for the training in relation to the project Resolved: WCC to sign-up to the Civility and Respect project, and inform the YLCA, with training funds from the training cost centre or the contingency cost centre</p>
18.	<p>Business Continuity Plan a) To discuss Plan contents Resolved: Clerk to update the Plan with comments made and bring to next meeting to review.</p>
19.	<p>Policies</p>

	<p>a) To re-introduce the Policy Review Committee YLAC have indicated that they expect all policies to be reviewed in detail Resolved: Clerk to present 2-3 policies each full council meeting for review.</p>
20.	<p>Waverley Junior Academy a) To discuss an application onto the board of governors Resolved: Cllr Hoyland will put forward an application</p>
21.	<p>Winter/snow weather a) To discuss grit bins refills and snow wardens Resolved: Clerk to ask Harworth at the 13 October meeting if the Landtrust can replenish the grit bins this winter. If not Clerk to purchase grit at a cost of no more than £160. Clerk also to promote RMBC's Snow Warden scheme via the website.</p>
22.	<p>Planning Matters a) To discuss any planning applications none</p>
23.	<p>Training a) To discuss and agree any training need none</p>
24.	<p>Correspondence a) To discuss any other correspondence received Clerk reported that after a flurry of out of remit contacts from Surrey/ Guildford the website has been updated to specify that this Waverley is in Rotherham South Yorkshire, which has stopped these contacts.</p>

The next monthly Council meeting is at 7pm on 2 November 2022.

The meeting closed at 20:36

Signed

Date