

**MINUTES OF THE MEETING OF WAVERLEY COMMUNITY COUNCIL HELD AT AMP ON
WEDNESDAY 6 OCTOBER 2021 AT 7PM**

Present: Councillors Jamie Baggaley (Chair), Neil Adshead, Christian Pulman and Paul Norton, plus Rachel Graham, Clerk to the Council. There was also Annika Rose Clifton on behalf of the Events Team

	Item
1.	<p>Apologies and Reasons for Absence:</p> <p>a) To receive apologies for absence and approve reasons presented for absence. Cllr Narra was not present. Apologies were received and accepted from Cllr Amin-Allen and Venkana.</p>
2.	<p>Waverley Community Council Meetings</p> <p>a) To approve the minutes of the monthly meeting on 8 September Resolved: The minutes were confirmed as a true and correct record for the 8 September meetings. Carried</p>
3.	<p>Confidential Items:</p> <p>a) To identify any agenda items from which the press and public should be excluded due to the confidential nature of the business to be discussed. None identified</p>
4.	<p>Declaration of Disclosable Pecuniary and Other Interests:</p> <p>a) To receive disclosures by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any personal interests b) To receive any requests for dispensations made by Councillors to take part in discussions and votes where they have declared disclosable pecuniary interests. Clerk to decide</p>
5.	<p>Matters Arising:</p> <ul style="list-style-type: none"> • Olive Lane Working group has been set-up • Scribe Councillor read-only access has been set-up, please check • Rogue litter bin off Eyam's Way, is likely to be RMBC's • The Events Team are using the space on the super bin to add posters highlighting events • The Landtrust agreed to supply the WCC with the latest playground inspection reports • New bin has been added to Rivelin Way for any litter • Bollards on Highfield Lane crossing are now working • Second VAT 126 return submitted online with the unique reference provided by HMRC. • Rev Phil has made contact, asking if Chair is laying a wreath at the Remembrance Sunday service held Ashbourne Way/ Whirlow chapel road
6.	<p>Councillor Sarah Allen from RMBC</p> <p>a) Update on Joint Working Group Her attendance was postponed until December's meeting</p>

7.	<p>Ward Councillor Reports</p> <p>a) Reports from RMBC Councillors None in attendance</p>
	<p>Public Comments and Questions</p> <p>A period of 15 minutes will be set aside for comments or questions from members of the public</p> <p>No members of the public were in attendance</p>
8.	<p>Well Rotherham</p> <p>a) To receive an update on the learn to ride track ‘The emailed update mentioned that Well Rotherham were successful in their Places to Ride bid to install a Learn to Ride track and pump track in High Wall Park behind the schools. They are currently tendering for a contractor and should have a final design shortly. This is a joint Well Rotherham and Harworth project with advice from British Cycling and Rother Valley Riders. Once the final design is agreed, it will be shared with the Community Council and wider community.’</p>
9.	<p>Waverley Events Team</p> <p>a) To receive an update on event planning Annika reported that the constitution would be agreed at the next Events Team meeting, and updated the Councillors about the events in the run up to Christmas. The Events Team asked for funds towards lighting and agreed to bring the grant forms to the next meeting</p>
10.	<p>Waverley Buds</p> <p>a) To receive an update on the garden project The emailed update from the Buds included that Bulb planting was planned for 17 October, 11am on wards and that Sky-house had placed flags on the Garden. Harworth, as landowner for the site, would be engaged to have the flags removed.</p>
11.	<p>Waverley Garden Room</p> <p>a) To receive an update on the lease progress and the project</p> <ul style="list-style-type: none"> - Outline plan The plan from Harworth remains outstanding. - Lease signing signatories Two Councillors and the Clerk to witness, is needed for any contract according to YLCA’s advice - The response to RMBC regarding the conditional planning approval remains outstanding.
12.	<p>Harworth meeting</p> <p>a) To receive an update on the bi-monthly meeting with Harworth and the LandTrust The Chair updated the Councillors regarding the discussion with the LandTrust and Harworth. Several of the messages have already been shared with the residents via social media.</p>

13.	<p>Finance Matters</p> <p>a) To provide an update on the External Audit conclusion. The concluded audit documents have been circulated and added to the website</p> <p>b) To monitor the budget against income and expenditure The Clerk reported that approximately 18 per cent of budget has been spent after 6 months. As the second precept payment was made in early September, there is now £42,891.85 in current account (of which £2700 is the Ward fund contribution for the Garden room) and £38,0005.78 in reserve account (of which £10,000 is earmarked for the Garden Room).</p> <p>c) To discuss setting up an additional bank account The Financial Services Compensation Scheme protects any entity up to £85,000 in total across all accounts held within the same bank/banking group. Resolved: The Council will look for a separate account for the non-earmarked reserves. Carried</p> <p>d) To discuss updating the Earmarked Reserve’s policy – see agenda item (VASS) This item was postponed.</p> <p>e) To approve the bank reconciliation to 30 September 2021 Resolved. Reconciliation is approved. Carried</p> <p>f) To approve payment of invoices presented, including CPRE membership, payroll costs, and External Audit fees. Resolved. Payments are approved, and will be processed by Cllrs Adshead and Ballagley. Carried</p>
14.	<p>Vehicle activated speed signs</p> <p>a) To receive quote on the cost of various VASS options To date only 2 quotes received, and consideration needs to be given to who moves the VASS Resolved. Clerk to seek further quotes, ask RMBC Highways team if there have any preferred supplier, and if a VASS can be added to Mitchell or Stephenson Way. Carried</p> <p><i>20:00 Annika Rose Clifton left the meeting</i></p>
15.	<p>Code of Conduct</p> <p>a) To discuss the Rotherham Council Code, whether WCC should adopt this version and training. Resolved. RMBC’s Code is accepted, the Clerk will update website and alert Councillors to the mandatory training. Carried</p>
16.	<p>To discuss parking issues around Waverley Junior Academy</p> <p>a) Parking is occurring in the marked drop-off areas blocking off Waverley Walk.</p>

	Resolved: Clerk to liaise with WJA, RMBC regarding the Traffic Regulation Order in place and the PCSOs.
17.	<p>Litter pick</p> <p>a) To receive progress on the Litter Pick Clerk reported that comments from the Landtrust on the Risk Assessment had been received, as well as a request for sight of the WCC's Public Liability Insurance. Resolved: Clerk to finalise RA before the next meeting. Cllrs Baggaley and Pulman agreed to lead the litter picks. Carried</p>
18.	<p>Correspondence</p> <p>a) To discuss correspondence received - First Aid training offer Resolved. Clerk to seek quote for training from three providers, and approach the local First Responder. Carried</p>
19.	<p>RIDO</p> <p>a) Update on meeting The Chair reported a new company is coming to the AMP. WCC have been verbally invited to attend a reception, but more details are required.</p>
20.	<p>Planning Matters</p> <p>a) To discuss any planning applications None necessitated a discussion. Cllr Adshead was receiving the information irregularly from RMBC. Resolved: Clerk to liaise with Ms A Pearson regarding the regularity of the distribution. Carried</p>
21.	<p>Training</p> <p>a) To discuss and agree any training needs Resolved: Clerk to circulate YALC training email, and Councillors to attend as they see fit, if virtual courses are less than £50 a session. Carried</p>
22.	<p>Agenda Items for the Next Meeting</p> <p>a) To agree items for inclusion on the agenda of the next meeting</p> <ul style="list-style-type: none"> • Jubilee weekend plans (2-5 June 2022) • Laptop anti-virus software request

The next monthly Council meeting is at 7pm on 3 November 2021.

The meeting closed at 20:32

Signed

Date