

**MINUTES OF THE MEETING OF WAVERLEY COMMUNITY COUNCIL HELD AT AMP ON
WEDNESDAY 7 DECEMBER 2021 AT 7PM**

Present: Jamie Baggaley (Chair), Amin Miah-Allen, Neil Adshead, and Paul Norton, plus Rachel Graham, Clerk to the Council. There was also two residents.

	Item
1.	Apologies and Reasons for Absence: a) To receive apologies for absence and approve reasons presented for absence. Apologies were received and accepted from Cllr Venkana.
2.	Waverley Community Council Meetings a) To approve the minutes of the monthly meeting on 3 November Resolved: The minutes were confirmed as a true and correct record for the 3 November meetings. Carried <i>19:02 Cllr Miah-Allen joined</i>
3.	Confidential Items: a) To identify any agenda items from which the press and public should be excluded due to the confidential nature of the business to be discussed. None
4.	Declaration of Disclosable Pecuniary and Other Interests: a) To receive disclosures by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any personal interests b) To receive any requests for dispensations made by Councillors to take part in discussions and votes where they have declared disclosable pecuniary interests. Clerk to decide
5.	Matters Arising: None to report
6.	Cllr Sarah Allen – to discuss the RMBC Joint Working Agreement Apologies sent. She hopes to attend the January meeting.
7.	Ward Councillor Reports a) Reports from RMBC Councillors – none in attendance
	Public Comments and Questions A period of 15 minutes will be set aside for comments or questions from members of the public None
8.	Waverley Events Team a) To receive an update on event planning Kate Stark is now the Chair of WET, and the constitution is approved. b) To discuss plans for Jubilee weekend Ms Stark suggested Sunday 5 June, as vendors who previously attended are available. Resolved: the event will be held on Sunday 5 June from 1-4pm, with no-more than £2,000 spend on PA system/ DJ etc. The Clerk, Cllr Norton and Adshead will work with Ms Stark to make plans. Carried

9.	<p>Well Rotherham</p> <p>a) To receive the Well Rotherham Program report from Kris McKay</p>
10.	<p>Waverley Buds</p> <p>a) To receive an update on the garden project The Buds have written and thanked the Councillors for their gardening efforts at the 'Dig & Chat' on 28 November</p>
11.	<p>Waverley Garden Room</p> <p>a) To receive the lease and plan to sign-off Resolved: The lease, with plan was agreed and signed-off. Carried</p> <p>b) To agree to seek a re-quote for the materials for the Garden Room Resolved: The Clerk to contact Handspring Design for a requote and bring to the January meeting. Carried To note Well Rotherham will provide 50% of its funds up front to cover the cost of materials once the quote is received. <i>19:40 Kris McKay left</i></p>
12.	<p>Update on Harworth mtg</p> <p>a) To receive an update on the meeting with Harworth</p> <ul style="list-style-type: none"> • Note circulated by Clerk includes update on red shale permissive footpath which is likely to be open in January 2022: other parishes have been made aware • A throw bag has been added to Catcliffe corner / pond. The one between the Treeton bridge and the Lakes will be added in Spring <p>b) To agree to purchase 'dual use' bin stickers at a cost of no more than £55 Resolved: Clerk to purchase dog bin stickers at a cost of no more than £55. Carried</p> <p>c) To suggest exact location of bench at Catcliffe Corner Resolved: Bench to be sited behind footpath, second bollard in. Carried</p>
13.	<p>Olive Lane Working Group Update</p> <p>a) To receive an update on the project Cllr Miah-Allen reported in the working-groups progress. More information is needed from Harworth, who have rescheduled an earlier meeting to Thursday 2 December. Additionally the build is only a shell, so costs will be more than initially thought and the WCC may need to seek grants / funds elsewhere. Clerk is to prepare survey for residents and bring to the January meeting.</p> <p>b) To agree to membership at a cost of £50 to Community First Yorkshire, who can assist with grant funding bids. <i>Item to be discussed at the January meeting.</i></p>

14.	<p>Finance Matters</p> <p>a) To monitor the budget against income and expenditure The Clerk reported that approximately 42 per cent of budget has been spent after 8 months. There is now £32,723.42 in current account (of which £2700 is the Ward fund contribution for the Garden room) and £44,006.41 in reserve account (of which £10,000 is earmarked for the Garden Room and £6,000 for the Speed signs).</p> <p>b) To receive and agree on the revised Reserves Policy Resolved. The revised Reserves Policy is approved. Carried</p> <p>c) To approve the bank reconciliation to 30 November 2021 Resolved. Reconciliation is approved. Carried</p> <p>d) To approve payment of invoices presented including SLCC membership at £186 Resolved. Payments are approved. Carried</p> <p>e) To receive an update on bank accounts opening and adding members Cllr Norton has been added to the Lloyds bank account. The Unity Trust application form will be sent off with the Clerk's and a Cllrs ID, alongside a copy of the November signed minutes.</p> <p>f) To receive the profile of spend until the end of year Profile makes several assumptions about spend, including: Legal fees, CiLCA study costs, and increased costs from the garden room build. While there is money at the end of the year, the next financial year precept does not go into account until end April, so some monies are necessary to pay Marchs' invoices.</p> <p>g) To receive and discuss the draft precept Resolved. The revised precept should be presented at the January meeting. Carried</p>
15.	<p>Christmas tree offer</p> <p>a) To receive an update regarding the Barrett Xmas Tree Barretts ordered a 15ft tree to be delivered 1 Dec with a donation of £250 to the Buds for lights/ decorations. Harworth requested a risk assessment (from Barratts) and the Buds agreed to site the tree.</p>
16.	<p>Parking issues around Waverley Junior Academy</p> <p>a) To receive an update the correspondence sent to RMBC RMBC Joint Network documents was not available on the website and the link complaints is for generic matters. A complaint has now been submitted.</p>

	<p>b) To provide an update about the Traffic Regulation Order around the school.</p> <p>The 'drop-off' bay on Cherry Wood Walk, is not marked up. RMBC's Mr S Quarta, was on site 18 November. Resolved: Clerk to chase him regarding legitimacy of the Traffic Regulation Order. Carried</p>
17.	<p>Vehicle Activated Speed Signs</p> <p>a) To receive an update on the meeting with RMBC regarding speed signs The Clerk reported that it was a positive meeting and RMBC will fund and order a VASS, site and maintain them. They will also provide WCC with access to the data collected. Both VASS will be WCC's assets. Resolved: VASS to be added near house 112 on Highfield Lane and on the approach to the WJA from Catcliffe (between the two crossing points). This is subject to Harworth agreement and Highway's approval. Carried</p> <p>b) To agree to proceed with the Ward 'match funding' application for two roundels from RMBC Which Mandy Adron sent through to be completed and signed Resolved. The ward 'match funding' application should be completed and funds from the 'earmarked' reserves used for this project at no more than £2800. Carried</p>
18.	<p>Litter pick</p> <p>a) Equipment and permission update The LandTrust accepted the risk assessment and agreed to send the 'licence' through. We are still waiting on RMBC to confirm it will provide the equipment – litter picking sticks and bags.</p>
19.	<p>Grant fund scheme</p> <p>a) To review applications and award funds. One request received from the Events Team. They will use all of the funds from the old RA account for their insurance, but need funds towards broken lights, decorations and storage. Resolved. To award a grant of £346.73 the Events Team for the purchase of Christmas decorations and lights. Carried</p>
20.	<p>Correspondence</p> <p>a) To discuss correspondence received</p> <ul style="list-style-type: none"> - Community First Responder for South Yorkshire ambulance services letter – clerk to acknowledge - Invitation to Rivers Team special service <p>Resolved. Accept invite and the Chair will attend. Carried</p>
21.	<p>Planning Matters</p> <p>a) To discuss any planning applications</p> <p>RB2021/1372 – Motorway service station A630/M1 – conditionally granted 4 November RB2021/1710 – medical centre – proposed to be delegated</p>

	<p>RB2021/1736 – up to 150 houses – proposed to be Committee RB2021/0777 – supermarket and mixed use retail - proposed to be Committee</p>
22.	<p>Training a) To reviews and agree to training policy Resolved. Policy is accepted and £1000 to be added to precept in the next financial year. Carried b) To discuss and agree any training needs None required</p>
23.	<p>Staffing a) To confirm appropriate spinal column point for Clerk Resolved. Staff Committee agreed SCP 22 is the appropriate point for the Clerk. Carried</p>
24.	<p>Next meeting a) To discuss the date of next meeting and agree to delegate under s101 Local Government Act 1972 for Clerk to process payments on 5 January 2022. Resolved: the date of next meeting is Wed 12 January and it is agreed to delegate under LGA s101 for the clerk to process payments. Carried</p>
25.	<p>Agenda Items for the Next Meeting a) To agree items for inclusion on the agenda of the next meeting - precept</p>

The next monthly Council meeting is at 7pm on 12 January 2022.

The meeting closed at 8:43

Signed

Date