

This meeting is open to the public unless the Council resolves to exclude the public for any exempt or confidential item of business. Under the Openness of Local Government Bodies Regulations 2014, members of the public, the press or the Council may record/film/photograph or broadcast the meeting whilst it is open to the public.

You are summoned to the next meeting of Waverley Community Council which will be held at AMP on Wednesday 3 November at 7pm for the purpose of transacting the following business.

AGENDA

	Item
1.	Apologies and Reasons for Absence: a) To receive apologies for absence and approve reasons presented for absence.
2.	Waverley Community Council Meetings a) To approve the minutes of the monthly meeting on 6 October
3.	Confidential Items: a) To identify any agenda items from which the press and public should be excluded due to the confidential nature of the business to be discussed.
4.	Declaration of Disclosable Pecuniary and Other Interests: a) To receive disclosures by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any personal interests b) To receive any requests for dispensations made by Councillors to take part in discussions and votes where they have declared disclosable pecuniary interests. Clerk to decide
5.	Matters Arising: <ul style="list-style-type: none"> • Canklow GP • WJA re venue • Gritbin locations share with LT • Cllr Allen RMBC – Dec meeting • First Responder contact
6.	Ward Councillor Reports a) Reports from RMBC Councillors
	Public Comments and Questions A period of 15 minutes will be set aside for comments or questions from members of the public
7.	Well Rotherham a) To receive an update on projects
8.	Waverley Events Team a) To receive an update on event planning
9.	Waverley Buds a) To receive an update on the garden project b) To receive a request for funds for plants (Public Health Act 1875 section 164) c) To reply to an invitation to 'dig & chat'
10.	Waverley Garden Room a) To receive an update on the lease progress and the project - Outline plan

11.	<p>Olive Lane – Community Space</p> <p>a) To agree the working group terms of reference b) To receive an update on the project</p>
12.	<p>Review of Councillors additional roles</p> <p>a) Staffing committee b) Planning committee c) Internal finance role d) Access to online bank account</p>
13.	<p>Finance Matters</p> <p>a) To monitor the budget against income and expenditure b) To agree clerk to set-up additional bank account for non-earmarked reserves c) To approve the bank reconciliation to 31 October 2021 d) To approve payment of invoices presented e) To receive an update regarding a supplier’s cyber attack f) To note that second VAT refund received</p>
14.	<p>Christmas tree offer</p> <p>To discuss the offer by Barrett’s to support the community by providing a Christmas tree and/ or decoration.</p>
15.	<p>First Aid training</p> <p>a) To receive an update on First Aid training courses</p>
16.	<p>Vehicle activated speed signs</p> <p>a) To receive an update regarding VASS on Mitchell/Stephenson Way b) To receive further quotes on the cost of VASS</p>
17.	<p>Councillor visibility</p> <p>a) To discuss how to raise the visibility of the Councillors and consider how residents ‘access’ the Council</p>
18.	<p>Parking issues around Waverley Junior Academy</p> <p>a) To receive an update on the actions taken</p>
19.	<p>Litter pick</p> <p>a) To agree route, dates and temporary storage of equipment for litter pick</p>
20.	<p>Queen’s Jubilee</p> <p>a) To discuss ideas of how to celebrate the Jubilee weekend c 5 June 2022</p>
21.	<p>Grant fund scheme</p> <p>a) to agreed to launch the scheme, with applications reviewed at the next meeting.</p>
22.	<p>Correspondence</p> <p>a) To discuss correspondence received b) To agree that the clerk responds to all correspondence which is not for WCC and any complaint regarding individual disputes</p>
23.	<p>Planning Matters</p> <p>a) To discuss any planning applications</p>
24.	<p>Training</p> <p>a) To discuss and agree any training needs</p>
25.	<p>Staffing</p>

	<ul style="list-style-type: none">a) Appraisal summary<ul style="list-style-type: none">i. To note move to spinal column point 22, and agree additional hours 3 hours for study.b) Health and Safety<ul style="list-style-type: none">i. Agree to adopted VDU policy, and pay for sight testii. Agree to purchase of antivirus software at no more than £20iii. Agree to purchase monitor and desk at not more than £600
26.	Agenda Items for the Next Meeting <ul style="list-style-type: none">a) To agree items for inclusion on the agenda of the next meeting

R Graham

Rachel Graham
Clerk to Waverley Community Council
28 October 2021